

# Peer Review, Feedback and Decisions

## Online course learning objectives

This course will provide information for every phase of the publishing review process; from submission to feedback, and teaches learners how to respond to feedback and revise their article appropriately. It will give examples from other authors and insights from journal editors during different stages of the review journey.

### This course will help learners to:

- Understand the peer review process to effectively prepare a manuscript.
- Identify different types of peer review, including their benefits and limitations.
- Avoid rejection by understanding the different stages of review and how decisions are made at each stage in order to better prepare their manuscript.
- Use feedback to improve their manuscript and make constructive revisions.
- Build resilience to rejection and construct strategies to avoid future rejection.
- Know how to become a peer reviewer, understanding the importance of ethics in peer review, and how to conduct a helpful and constructive review.

**Language:** English

**Time to complete:** 1.5 hours

**Level:** Beginner

## Online course full syllabus

### MODULE ONE: WHAT IS PEER REVIEW?

Overview of the peer review process as well as the decisions made at different stages of the process, giving the knowledge and tools needed to navigate peer review smoothly.

Topics:

1. Peer review: an overview
2. A step-by-step guide to peer review
3. Decisions during review
4. Navigating peer review smoothly

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## **MODULE TWO: DEALING WITH FEEDBACK**

This module explains the different types of feedback received during the peer review process and tips and advice on how to respond to feedback and manage rejection.

Topics:

1. Submission feedback
2. Responding to feedback
3. Managing rejection

## **MODULE THREE: BECOMING A PEER REVIEWER**

Learn how to become a peer reviewer and conduct a strong review as well as consider the ethics of the peer review.

Topics:

1. How to become a peer reviewer
2. Ethics for peer reviewers
3. How to conduct a peer review